

JOB DESCRIPTION

Section: Children and Young Peoples Services

Post: Sports Worker

Reporting to: Children and Family Services Manager

Salary: SCP16

PURPOSE: The post holder will develop engagement in physical activity across the youth project ensuring that a high-quality service is delivered. The post holder, working with the youth team, will develop innovative opportunities for young people to increase their levels of physical activity in youth centres and community spaces

PRINCIPLE ACCOUNTABILITIES

- To build positive relationships with young people, stakeholders and the wider community
- To plan and deliver activities designed to encourage young people to increase their levels of physical activity.
- Include young people in the planning and delivery of sessions and activities
- Development opportunities for children and young people to volunteer and become involved in planning, developing and evaluating the programme of activities
- To contribute to and assist the development of an 'inclusive' youth work curriculum which facilitates children and young peoples' personal growth and social development
- To work with colleagues from a range of services, stake holders and other partners to contribute towards achieving Child Dynamix's vision and principles
- To assist and participate in administrative and policy procedures which help to secure effective and safe provision for children, young people and staff members

GENERAL:

1. The main duties/responsibilities are not exhaustive and may vary without changing the character of the job or the level of responsibility
2. The role will involve having access to information of a confidential nature, which may be covered by the Data Protection Act. Confidentiality must be always maintained
3. The post holder must be flexible to ensure the operational needs of Child Dynamix are met. This includes undertaking duties of a similar nature and responsibility as and when required across the various workplaces of Child Dynamix
4. Equal Opportunities – Child Dynamix Company Limited is fully committed to the active promotion of equal opportunities as an employer and in the provision of all its services. It is the responsibility of every member of staff to ensure the practical application of this policy
5. Health & Safety – The Health & Safety at Work Act (1974) and other associated legislation places responsibilities for Health and Safety on all employees. Therefore, it is the post holder's responsibility to take reasonable care for the Health, Safety and Welfare of him/herself and other employees, volunteers and students in accordance with current legislation and the Child Dynamix Company Limited Health and Safety Policy

Environmental commitment – Child Dynamix is committed to establishing and maintaining high standards of environmental protection and undertakes to be a responsible steward/guardian/protector of the environment. All team members are jointly responsible for minimising any adverse impacts on the Child Dynamix operations on the environment and wherever feasible, must use resources to meet today's need in a manner which does not adversely affect the environment or compromise the ability to meet the needs of future generations.

Health & Safety - responsible for ensuring the safety of clients, staff and self in accordance with the Health & Safety Policy and Procedures of the charity and current legislation

Customer Care - responsible for fielding customer issues and ensuring that they are dealt with in accordance with the customer care systems and policies

Equal Opportunities - responsible for ensuring that all customers, clients and staff are treated in accordance with the policies and procedures of the charity.

	Lower	How Identified
Relevant Experience	<p>1 years' experience working with children and young people</p> <p>A commitment to continuous professional development</p> <p>Involving children and young people in service design, delivery and evaluation</p> <p>Experience of inputting data into an online management system</p>	Application form, References, Interview
Qualifications	<p>Level 2 Youth Work qualification, or relevant sports related qualification</p> <p>Commitment to continuous professional development</p> <p>Relevant qualifications in English and Maths</p> <p>Completed training in: Safeguarding Health and safety Manual Handling Fire Warden First aid</p>	Application and at Interview with a request for certificates.
Special Knowledge	<p>Good level of IT skills demonstrable ability to use all basic packages including Outlook, word, excel, and databases.</p> <p>Knowledge of health, fitness and sports coaching</p> <p>Knowledge of policies and procedures (Child Protection, Equal opportunities & Health & Safety)</p> <p>Knowledge of Behaviour Management.</p> <p>Knowledge of integrated working</p> <p>Knowledge of engaging children, young people and adults in youth and community work and the benefits to them being involved.</p>	Application form and interview with a request for certificates. References

Interpersonal Social & Communication skills	<p>Ability to work in partnership with young people and the local community maintaining and developing relationships.</p> <p>Ability to present information in a clear and coherent way.</p> <p>Ability to adapt information appropriately to differing abilities.</p> <p>Ability to use own initiative and work as part of a team.</p> <p>To be honest, approachable, warm and friendly.</p>	<p>Application form and interview with a request for certificates. References</p>
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This Job Description and Person Specification conveys a full and accurate description of the job:

Confirmed By: _____ Head of Finance & HR

Accepted By: (Print Name): _____ Post Holder

Signature of Post Holder: _____

Date: _____

Child Dynamix is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.